



## VENDOR INFORMATION

### SATURDAY, SEPTEMBER 10TH

It's that time of the year again! We have been planning for Grenada's Downtown JUBILEE which will be held September 10, 2022, on Grenada's historic square. You are invited to participate in this fun-filled family event of shopping, entertainment, arts and crafts, classic car show, food vendors, rides, children's activities and more. Our 2021 festival was one of our largest attended festivals since the inception of the Jubilee. We are making preparations now so that you will have a great experience.

Enclosed you will find an application for a reservation in the festival. Please remember to get your registration in early to insure a good booth spot. You now have the option to pay your registration fee online in addition to the traditional mail-in option. Please visit [greatergrenada.com](http://greatergrenada.com) and find Downtown Jubilee under the Events tab to register. You are still required to mail in the vendor information packet below if you pay registration online. Please also keep a copy to turn in the day of the event. If you misplace your information, feel free to call 662-226-2571 and we will make sure that you are a part of the Jubilee Festival.

#### **Exhibition: 9:00 a.m. - 4:00 p.m.**

*Note: Due to the location of the event, and for safety purposes you must be prepared to stay until the conclusion of the festival. Motorized vehicles (excluding Chamber) may not go beyond restricted points of festival after 8:45 a.m. Should you violate the above you may be restricted from being in the festival the following year.*

#### **Vendor Fees & Space Details:**

|  |          |
|--|----------|
| Arts & Crafts (12 ft. X 12 ft. )   | \$70.00  |
| Food Vendors (12 ft. X 12 ft.)   | \$125.00 |
| <ul style="list-style-type: none"><li>• No Loud Generators may be used</li><li>• Some Electricity Provided</li><li>• No Alternate Rain Date/Non-Refundable</li></ul> |          |

*\* Taxes: Per the State of Mississippi Department of Revenue, each vendor is required to collect & remit sales tax on all sales made during this event. Even if you are already registered with the State of Mississippi or another state, you must still remit this sales tax in cash at the end of the day to festival officials. A tax form & envelope will be provided for you at check-in the morning of the festival.*

#### **Parking & Facilities**

Parking available throughout Downtown

Restrooms are located inside Grenada County Courthouse and on the east side Main Street.

#### **Additional Information**

You may contact the Grenada Area Chamber of Commerce for further information: (662) 226-2571 or email [info@grenadamississippi.com](mailto:info@grenadamississippi.com). Should you need confirmation on your vendor space please send a self addressed, stamped envelope with your application.



# VENDOR APPLICATION

## SATURDAY, SEPTEMBER 10TH

**PLEASE COMPLETE AND RETURN APPLICATION BY THURSDAY, SEPTEMBER 1, 2022.**

### SECTION 1:

Organization / Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone: (     ) \_\_\_\_\_ Cell: (     ) \_\_\_\_\_

Fax: (     ) \_\_\_\_\_

Non-profit: Yes \_\_\_\_\_ No \_\_\_\_\_ Tax #: \_\_\_\_\_

*(all non-profit vendors must submit proof of non-profit status)*

Vendor Space: *(select one)*

Arts & Crafts (12'x12') \$70.00

Food Vendors (12'x12') \$125.00

*\* See Section 2 for completion.*

Electricity:

Yes, I do need electricity

No, I do not need electricity

Method of Payment:

\_\_\_\_\_ Check \_\_\_\_\_ Money Order \_\_\_\_\_ Online Payment

*\* We charge a \$35 fee each time a check is returned.*

Primary Business Category: *(select one and attach a form)*

Adult Apparel

Decorative Accessories

Garden

Linens

Pets

Quilts

T-shirts

Beauty/Bath

Furniture

Gifts

Fashion Accessories

Tabletop Items

Antiques

Not on list

Books/Stationery

Food Vendor

Gourmet

Arts & Crafts

Spiritual/Inspirational

Jewelry

Children

Recreation

Floral/Seasonal

Souvenirs

Pottery

Frames/Photos



# VENDOR APPLICATION

## SATURDAY, SEPTEMBER 10TH

### SECTION 2:

#### MENU AND PRICES:

Grenada’s Downtown Jubilee is always seeking a variety of food choices to be offered to our festival-goers. Please list all food items that you have the ability to prepare.

Prices must be in increments of \$1.00. All signage and menu boards must be provided by you “the vendor.” Grenada Downtown Jubilee committee reserves the right to remove any signage that is deemed inappropriate, impedes traffic or for any other reason.

| Menu Item | Price    |
|-----------|----------|
| 1. _____  | \$ _____ |
| 2. _____  | \$ _____ |
| 3. _____  | \$ _____ |
| 4. _____  | \$ _____ |
| 5. _____  | \$ _____ |
| 6. _____  | \$ _____ |
| 7. _____  | \$ _____ |
| 8. _____  | \$ _____ |
| 9. _____  | \$ _____ |
| 10. _____ | \$ _____ |
| 11. _____ | \$ _____ |
| 12. _____ | \$ _____ |



# VENDOR AGREEMENT OF INDEMNIFICATION SATURDAY, SEPTEMBER 10TH

IF ACCEPTED AS A VENDOR AT DOWNTOWN JUBILEE, I UNDERSTAND THE FOLLOWING:

- Full payment (which includes space rental and electrical panel board (if needed) must be sent with signed contract by September 1, 2022.
- Proof of Commercial General Liability insurance will be required no later than September 1, 2022.
- If, for COVID-19 reasons, the event is canceled, vendors may receive an 80% refund. Refunds will not be issued after September 1, 2022.
- No people will be allowed to ride a bicycle within the Jubilee unless given permission to do so by the Jubilee Committee. This rule is for safety purposes.
- ABSOLUTELY NO CHILDREN OR YOUTH WILL BE RUNNING OR PLAYING TAG OR ANY KIND OF BALL. SECURITY WILL BE ON WATCH.
- Set up begins on Saturday, September 10, 2022 at 6:00 am. Packets containing your tax envelope will be available at the temporary Chamber office on the square in the Court House. You must have your vehicle off the square by 8:30 am on September 10th.
- Fake blood, guns, pellet guns, knives, cigarettes, or firearms will not be allowed. If such items are sold or displayed you will be asked to breakdown your booth and leave.
- Vendors – You must bring your own table, tent, chairs and extension cords for setup (limited electricity provided).
- The Chamber of Commerce reserves the right to remove any items that it feels are not suitable for the Jubilee from a vendor.
- No vendor can exchange spaces with other vendors.
- Jubilee staff will be on hand to help with any questions that you may have. Periodic spot checks will be performed throughout the festival.
- Since the Jubilee has a permit to use the city square for Saturday, September 10th, no individual is allowed to sell within the Jubilee unless they have registered with the Downtown Jubilee Registration Office. Businesses on the square will be open for business. Please respect the arts/craft and food vendors who have paid and registered for the event.



# VENDOR AGREEMENT OF INDEMNIFICATION SATURDAY, SEPTEMBER 10TH

- NO GENERATORS WILL BE ALLOWED AROUND THE GAZEBO AREA.
- Due to safety restrictions on the Downtown Square – you must be prepared to remain for the conclusion of the festival at 4:00 p.m. (unless otherwise specific permission is granted)

For value received \_\_\_\_\_ (Undersigned), hereinafter “The Vendor,” jointly agrees to indemnify and save harmless The Grenada Area Chamber of Commerce and to successors and assigns from any claim, action, liability, loss, damage or suit arising from the following:

Any action that may arise as a result of the The Vendor operating a vending booth, truck, or other space during the 2022 Downtown Jubilee Festival. This agreement shall cover the entire length of the 2022 Downtown Jubilee Festival beginning Saturday, September 10, 2022, at 9:00 a.m. and ending Saturday, September 10, 2022 at 4:00 p.m. Where any claim is asserted, The Grenada Area Chamber of Commerce shall provide The Vendor with a timely notice of same in writing.

Therefore, The Vendor shall at their own expense defend, protect and save harmless The Grenada Area Chamber of Commerce against said claim or any loss or liability resulting therefrom. Should The Vendor fail to so defend and / or indemnify and save harmless, then, in such case, The Grenada Area Chamber of Commerce shall have full rights to defend, pay or settle said claim on their own behalf without notice to The Vendor for all fees, costs, and payments made or agreed to be paid to discharge said claim.

The Vendor agrees to pay all reasonable attorney’s fees necessary to enforce said Indemnification. This agreement shall be unlimited as to amount or duration, and it shall be binding upon and inure to the benefit of the parties, their successors, assigns and personal agents and representatives.

Signed under seal by: \_\_\_\_\_

Date: \_\_\_\_\_

## NOTARY

I acknowledge that this document has been executed by \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ for the purposes therein.

Notary Public \_\_\_\_\_

*If you are not able to get your bank or friend to give you a Notary’s signature FOR FREE. Please be advised that we will have two or three Notaries at our check-in table on Saturday morning who will sign and notarize your Indemnity Agreement for you at No Charge.*